SECTION I: CALL TO ORDER

Opening Colloquy

This April 23, 2019 meeting of the Charter High School for Architecture + Design Board of Trustees is hereby called to Order. The time is 5:36 pm. My name is Lance Rothstein I serve as the President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.
A. ROLL CALL

<table>
<thead>
<tr>
<th>Board Members Present</th>
<th>By Invitation: Non-Board Members in Attendance:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lance Rothstein</td>
<td>Anthony Ewing</td>
</tr>
<tr>
<td>Lauren Dougherty</td>
<td>Dr. Harold Brady</td>
</tr>
<tr>
<td>Monique McCray</td>
<td>Amber Fisher-Brown</td>
</tr>
<tr>
<td>Brian Berson</td>
<td></td>
</tr>
<tr>
<td>Mary Alcaraz</td>
<td></td>
</tr>
<tr>
<td>Alexandra Bonner</td>
<td>Michael McLeish</td>
</tr>
<tr>
<td>Valerie Joseph-Darden</td>
<td></td>
</tr>
<tr>
<td>Phillip Holcombe</td>
<td>Joseph Marzano</td>
</tr>
<tr>
<td>Lisa Roberts</td>
<td>Dr. Jason Corosanite</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Board Members Absent</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthony LiVecchi</td>
<td>David Annecharico, Esq.</td>
</tr>
<tr>
<td></td>
<td>Abigail Lipow, Esq.</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**B. DISCLOSURE: EXECUTIVE SESSION by LANCE ROTHSTEIN**

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

**R190423.01 Approval of the April 23, 2019 Agenda**

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the April 23, 2019 Agenda.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board</td>
<td>General Discussion</td>
</tr>
</tbody>
</table>

D. APPROVAL OF MINUTES

**R190423.02 Approval of Minutes of Meeting: March 26, 2019**
RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the Minutes of the March 26, 2019 meeting of the Board of Trustees of Charter High School for Architecture + Design.

Notes of Discussion / Advance Regulatory and Financial Comment:

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board</td>
<td>General Discussion</td>
</tr>
</tbody>
</table>

R190423.03 Approval of Minutes of Meeting: April 18, 2019

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the Minutes of the April 18, 2019 meeting of the Board of Trustees of Charter High School for Architecture + Design.

Notes of Discussion / Advance Regulatory and Financial Comment:

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board</td>
<td>General Discussion</td>
</tr>
</tbody>
</table>

SECTION II: REPORTS

A. Community Comment: Agenda Items

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees regarding the business that is before this Board of Trustees during this meeting. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

B. Board President

+ Lance Rothstein

CHAD BOARD MEETING AGENDA
PAGE 3 OF 9
- Introduced guest, Michael Roberts, as a Potential Board Member (from Leadership Philadelphia)
  o Mr. Roberts currently works for PGW as Director of Engineering

C. Committees
  + Business Advisory Committee Annual Champagne Gala
    June 26 7:30-9:30; Honorees will be:
    o Designing Futures Design Award - Alan Greenberger, FAIA, Department Head, Architecture, Design & Urbanism Drexel University
    o Designing Futures Civic Award - John Grady, President and CEO PIDC, Philadelphia's public-private economic development corporation
    o Designing Futures Legacy Award - in memory of John Partridge, AIA, to be accepted by L2P

+ Marketing Committee
  Working with BAC deploy save the dates for the Open House
  o May 1st at 6 PM

+ Governance Committee
  Setting up calls with current Trustees to discuss service in the coming year

D. CEO
  + Dr. Brady
    o Senior Prom will be on May 23 at Tendenza, 7:00 PM
    o Senior graduation will take place at the Curtis Center on June 10, 6 PM
    o CHAD Fashion Show: will take place at the School on May 29, 1 PM and 6PM)
      ▪ Two shows: one during the day and one during the evening
      ▪ Fully collaborative amongst the various groups in the school
    o Discussed the recently completed cyclical monitoring unit facilitated by the State; Final report to be disseminated by PDE within 30-45 days
    o Staff updates: A new Special Education teacher has been hired; another School Counselor has been hired, who will be starting May 1
    o Work in progress—Dr. Brady and the administration are reworking the function of staff in the building to improve effectiveness
    o Teaching and Learning:
      ▪ Ensure that teachers aligned to provide quality education
      ▪ Adding MTSS to the program (supportive services for students) for students to close their instructional gap
    o Keystone Exams
      ▪ Ms. Fisher-Brown is still meeting with teachers and analyzing lesson plans
      ▪ The staff is getting ready to implement Linkit
        ▪ Using Linkit, CHAD will be able to upload SAT and PSAT scores as well to get a full picture of student progress for the entire school
      ▪ Ms. Fisher-Brown is also working on teacher development with respect to the Keystone topics
• Specifically, how to deliver the appropriate breadth and depth of the subject
  o College Fair was held the week of April 15
    ▪ Approximately 300 students attended
    ▪ 19 colleges attended

E. String Theory Schools
  + Jason Corosante
  o STS team has conducted interviews with 39 faculty leaders
  o STS is conducting weekly meetings with teachers
  o STS has performed a deep dive into SPED including technical support and compliance
  o STS will be implementing school wide Professional Development for teachers
  o Compliance: Some STS staff have been working at CHAD including Thayne Dibble (STS Compliance Officer) who will be working with Andrew Phillips on compliance
  o SPED: Michelle Faulkner has been engaged with the SPED team on the cyclical monitoring; creating a plan for systems for IEPs; Data collection systems; created IEP tracker and spreadsheet
    ▪ CHAD staff Toni Healy will be focusing on working directly in the classroom
  o Trends that STS has found:
    ▪ No day at CHAD is typical for the students
    ▪ What should never change at CHAD?
      • Mission; majors; academic freedom; location; colleagues
    ▪ What should change?
      • Support SPED; professional learning and development; increase communication
  o Security: STS director of security will work with Victor and do a security assessment
  o Infrastructure and Tech: STS technology director will be working with Jeff Speers
  o Classrooms: Smartboard systems are dated; STS will be looking at upgrading classroom technology for teachers and students
  o Culture and climate: Dani Shylit has been working with Jamal Elliot (a culture and climate contractor for STS) to provide coaching to CHAD teachers
  o Data: Dina Angelina—updating all information and data; will work with SPED on Powerschool and compliance reporting
  o Testing Assessment: Rachel Ravior – Stark 360 trial and Linkit
  o A full time School Designer will be onsite daily to further help CHAD
    ▪ Emily Walkiewicz

F. Business Controller
  + Michael McLeish
  o CHAD currently has 37 Days cash on hand, which is a drop from February, due to:
    ▪ Three payrolls in March and the required PSERS payment made in March
- **Subsidy:** paid for 575 students (drop from February) and approximately ten students from outside of Philadelphia (Approximately 585 students enrolled)
  - **Expenses:**
    - As some positions hired late, those expenses are down, but contracted services are up in replacing salaried positions
    - CHAD is currently operating at an 80K surplus, but anticipate unfavorable variance due to low enrollment
  - **Cashflow statement**—not much has changed since February
    - Projecting to end with 27 days cash on hand; Mr. McLeish walked the Board through the previously disseminated Cashflow statement

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

A. Resolutions

**R190423.04 Report of String Theory Schools**

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the Report of String Theory Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Corosanite</td>
<td>See above</td>
</tr>
</tbody>
</table>

**R190423.05 Report of Business Controller**

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael McLeish</td>
<td>See above</td>
</tr>
</tbody>
</table>
R190423.06 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design ratifies the human resources changes, modifications and additions as presented.

<table>
<thead>
<tr>
<th>HIRES</th>
<th></th>
<th>TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>dr. h. stephen brady</td>
<td>chief executive officer (position change)</td>
<td></td>
</tr>
<tr>
<td>amber fisher-brown</td>
<td>assistant principal (position change)</td>
<td></td>
</tr>
</tbody>
</table>

TERMINATIONS / RESIGNATIONS

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>EFFECTIVE DATE</th>
</tr>
</thead>
</table>

Notes of Discussion / Advance Regulatory and Financial Comment:

Who | What
---|-----
Board | General Discussion

R190423.07 Professional Services

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Amount</th>
<th>Comment: Terms and Conditions</th>
</tr>
</thead>
</table>

Notes of Discussion / Advance Regulatory and Financial Comment:

Who | What
---|-----

R190423.08 Purchases

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.
Contractor | Amount | Comment: Terms and Conditions

Notes of Discussion / Advance Regulatory and Financial Comment:

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
</table>

**R190423.09 Child Abuse Recognition and Reporting Policy**

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design ratifies and approves of the Child Abuse Recognition and Reporting Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
</table>

**R190423.10 Procurement Policy**

RESOLVED, the Board of Trustees of the Charter High School for Architecture + Design hereby ratifies and approves of the Procurement Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
</table>

**R190423.11 Assistive Technology Policy**

RESOLVED, the Board of Trustees of the Charter High School for Architecture + Design hereby ratifies and approves of the Assistive Technology Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
</table>

**R190423.12 Amendment to String Theory Consulting Contract**
RESOLVED, the Board of Trustees of the Charter High School for Architecture + Design hereby ratifies and approves of the Amendment to the Independent Contractor Agreement with String Theory Schools, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<table>
<thead>
<tr>
<th>Who</th>
<th>What</th>
</tr>
</thead>
<tbody>
<tr>
<td>Board</td>
<td>General Discussion</td>
</tr>
</tbody>
</table>

B. Discussion and Announcements

1. **Directives**

<table>
<thead>
<tr>
<th>No.</th>
<th>To</th>
<th>Directive</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. **Next Board Meeting:** May 28, 2019

---

**ADJOURNMENT AT 6:46**

**MOTION**

VALERIE JOSEPH DARDEN  
SECOND  
LAUREN DOUGHERTY  
VOTE:  
X PASS  
[] FAIL

---

The terms and conditions of all agreements between the Charter High School for Architecture + Design and its employees, contractors and agents contain directives to such employees, contractors and agents. Additionally, the Board of Trustees of Charter High School for Architecture + Design reserves the right to issue directives to all persons within its authority and control in any format or at any time. However, the Board reserves this Agenda item to memorialize certain of those aforementioned directives as it chooses, from time to time.