

CHARTER HIGH SCHOOL FOR ARCHITECTURE + DESIGN¹

BOARD OF TRUSTEES MEETING
March 27, 2018
5:30 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This March 27, 2018 meeting of the Charter High School for Architecture + Design Board of Trustees is hereby called to Order. The time is 5:43 pm. My name is Marguerite Anglin I serve as Chairperson to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present

By Invitation: Non-Board Members in Attendance:

¹ The corporate name of record is: "The Architecture & Design Charter High School", PA DOS Entity # 2879026

<p>Marguerite Anglin (“MA”) Lance Rothstein (“LR”) Jeff Krieger (“JK”) Kelly Ganczarz (“KG”) Dionne C. Wright (“DW”)</p> <p>Board Members Absent</p>	<p>Gregory Wright Rose Sciola Gerald L. Santilli Michael Thomson Michael McLeish David Annecharico, Esq. Joseph Marzano Phillip Holcomb Anthony Levechi Carl Salerno Lisa Roberts</p>
<p>Monique McCray (“MM”) Brian Berson (“BB”) Mary Alcaraz (“MAZ”) Alexandra Bonner (“AB”)</p>	

B. DISCLOSURE: EXECUTIVE SESSION BY MARGUERITE ANGLIN

1. I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION	R180327.01 Approval of the March 27, 2018 Agenda
LR	RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the March 27, 2018 Agenda.
SECOND	
DW	
VOTE:	
[X] PASS	Notes of Discussion / Advance Regulatory and Financial Comment:
[] FAIL	Who What Board General Discussion

D. APPROVAL OF MINUTES

MOTION
 KG
 SECOND
 LR
 VOTE:
 PASS
 FAIL

R180327.02 Approval of Minutes of Meeting: February 27, 2018

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the Minutes of the February 27, 2018 meeting of the Board of Trustees of Charter High School for Architecture + Design.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT: AGENDA ITEMS

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding the business that is before this Board of Trustees during this meeting**. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Who	What
<i>None</i>	<i>None</i>

B. Board President

Marguerite Anglin:

- + *Introduced the Board to guests attending the Board Meeting*
- + *Discussed initiatives of the Board to recruit members.*

Lance Rothstein (Governance Committee)

+ *The Governance Committee has developed an operating list of persons who may be interested in joining the Board or Committees. The Governance Committee is reaching out such persons, in hope of recruiting them to the Board or working committees.*

+ *Discussed the bylaws of CHAD and the capacity for committees drafted into those bylaws.*

C. CEO

Gregory Wright:

+ *Discussed the CEO Dashboard report, previously disseminated to the board of trustees.*

+ *Reviewed human resources changes before the Board on this Agenda.*

+ *Discussed College recruitment initiatives at CHAD*

+ *The Board discussed the academic failure rate at CHAD, as depicted in the CEO dashboard. The Board discussed how the Education Committee will work with the CEO to revise the CEO dashboard.*

Carl Salerno (College Admissions Counselor):

+ *Updated the Board regarding the college counseling program at CHAD*

+ *Mr. Salerno's department assists students with post-secondary planning in all interest areas*

+ *Mr. Salerno distributed a list of colleges where CHAD students have been accepted*

+ *Reviewed the Naviance system and its benefit to the school and parents. Mr. Salerno had previously created a "dummy account" to illustrate the benefits and resources available to students.*

+ *Discussed college representative visits to CHAD.*

D. Strategic Plan Report

See Above

E. Business Controller

Santilli & Thomson:

+ *Reviewed the February 2017 Financial Report, previously disseminated*

+ *Reviewed the CHAD-DFE-LA Liberty Cash Flow Report, previously disseminated*

+ *Discussed various line items in all reports submitted.*

+ *The Board discussed enrollment capacity with G. Wright.*

+ *The Board discussed enrollment and funding in the context of enrollment caps in the CHAD charter.*

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

R180327.03 Report of Business Controller

JK

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

SECOND

KG

VOTE:

PASS

Notes of Discussion / Advance Regulatory and Financial Comment:

FAIL

Who What
Michael McLeish, Santilli & Thomson See above

MOTION

R180327.04 Uniform Human Resources Resolution

LR

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the human resources changes, modifications and additions as presented below:

SECOND

JK

VOTE:

PASS

HIRES

FAIL

NAME	TITLE	SALARY
		<i>None None None</i>

RESIGNATIONS

NAME	TITLE	EFFECTIVE DATE
	Judith Hodges	Biology Teacher 2/28/2018

Notes of Discussion / Advance Regulatory and Financial Comment:

Who What
Board General Discussion.
G. Wright Discussion regarding Biology Teacher resignation

MOOT

R180327.05 Uniform Professional Services Contracts Resolution

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

	Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	N/A	N/A	

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
N/A	N/A

MOOT

R180327.06 Uniform Purchase Services Contract Resolution

RESOLED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

	Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	N/A	N/A	

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
N/A	N/A

B. COMMUNITY COMMENT: NON-AGENDA ITEMS

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding general topics not discussed during this meeting**. Any documents or communications that you might supplement your comment with should be

submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

C. DISCUSSION AND ANNOUNCEMENTS

- *Jeffrey. Krieger confirmed the much-anticipated David Ajayi lecture at CHAD. The Board discussed marketing the event. The entire school is invited to the lecture.*
- *An executive session will be held after the meeting to discuss legally privileged matters.*
- *The Board discussed facilities issues with Santilli & Thomson*
- *Kelly Ganczarz reminded the Board of the April 12th AKF function, asking that Board Members invite “everyone they know!”*
- *Next Board Meeting: April 24, 2018*

ADJOURNMENT AT 7:45 PM

MOTION

KG

SECOND

LR

VOTE:

[X] PASS

[] FAIL
