

CHARTER HIGH SCHOOL FOR ARCHITECTURE + DESIGN¹

BOARD OF TRUSTEES MEETING

March 26, 2019

5:30 PM

AGENDA

SECTION I: CALL TO ORDER

Opening Colloquy

This March 26, 2019 meeting of the Charter High School for Architecture + Design Board of Trustees is hereby called to Order. The time is 5:32 pm. My name is Lance Rothstein I serve as the President to this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

¹ The corporate name of record is: "The Architecture & Design Charter High School", PA DOS Entity # 2879026
CHAD BOARD MEETING AGENDA
PAGE 1 OF 8

Board Members Present	By Invitation: Non-Board Members in Attendance:
Lance Rothstein Lauren Dougherty Monique McCray Mary Alcaraz Valerie Joseph-Darden Phillip Holcombe Lisa Roberts Board Members Absent Brian Berson Alexandra Bonner Anthony LiVecchi	Amber Fisher-Brown Michael Thomson Michael McLeish Joseph Marzano David Annecharico, Esq. Abigail Lipow, Esq. David Sheehan, Teacher

B. DISCLOSURE: EXECUTIVE SESSION BY LANCE ROTHSTEIN

I would like to state, for purposes of the Minutes of this meeting that on March 15, 2019, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

(X) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

(X) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

C. APPROVAL OF AGENDA

MOTION	R190326.01 Approval of the March 26, 2019 Agenda				
MONIQUE MCCRAY	RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the March 26, 2019 Agenda.				
SECOND					
LAUREN DOUGHERTY					
VOTE:	<p><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1"> <thead> <tr> <th><i>Who</i></th> <th><i>What</i></th> </tr> </thead> <tbody> <tr> <td><i>Board</i></td> <td><i>General Discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General Discussion</i>
<i>Who</i>	<i>What</i>				
<i>Board</i>	<i>General Discussion</i>				

X PASS

[] FAIL

D. APPROVAL OF MINUTES

MOTION

PHILIP
HOLCOMBE

SECOND

LISA ROBERTS

VOTE:

X PASS

[] FAIL

R190326.02 Approval of Minutes of Meeting: February 26, 2019

RESOLVED, that the Board of Trustees of Charter High School for Architecture + Design hereby approves the Minutes of the February 26, 2019 meeting of the Board of Trustees of Charter High School for Architecture + Design.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. Community Comment: Agenda Items

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico. I serve as General Counsel to the Charter High School for Architecture + Design Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees **regarding the business that is before this Board of Trustees during this meeting.** Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>David Sheehan</i>	<ol style="list-style-type: none"> 1. <i>What is the status of the String theory initiative?</i> 2. <i>With # 1 in mind, when might a visual change to the daily operation of the school be expected?</i> 3. <i>How much did the Yonder initiative cost?</i> 4. <i>Is the Yonder initiative judged to be a success-or-failure?</i>

	<p>5. Should the school consider investing in Lucite boxes to display student artwork that is being ruined by loitering and impromptu card games on the fourth floor?</p> <p>6. Why does the school still have light switches? Students controlling the lights creates a safety hazard that is easily eliminated by installing centrally located locked switch boxes.</p>
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B. Board President

- *Lance Rothstein*
 - *CHAD is in the process of developing a consultancy contract with String Theory Schools, which will be a short term agreement to provide assistance to CHAD*
 - *Update on Nonrenewal Hearing process:*
 - *CHAD was notified approximately 2 weeks ago that the School District intended to move forward with a nonrenewal hearing*
 - *After a conference call with the hearing officer by General Counsel, the hearing is tentatively scheduled for July-August, maybe early September*

C. CEO

- *Amber Fisher-Brown*
 - *Ms. Fisher-Brown reviewed a copy of Keystone Exam: Literature with the Board, as well as the use of the program "Link It" as a pilot program*
 - *Teachers can use the data by standard to see which students are performing at what standard in order to better prepare them for the Keystone Exams*

D. Committee Reports

- *Business Advisory Committee*
 - *Been meeting monthly*
 - *BAC has been working on the yearly breakfast*
 - *Date: Wednesday June 26, 2019*
 - *Design honoree will be Alan Greenberger (Department Head, Architecture, Design & Urbanism at Drexel University)*
 - *Civic Honoree is undecided as of yet*
 - *Award for John Partridge John Karl Partridge, AIA, LEED AP, principal and owner of Partridge Architects, deceased*
 - *Can now collect sponsorships through website*
 - *Rebecca Johnson, Executive Director of ALA, is working on article with Philadelphia Magazine, in which she will be interviewing Lance Rothstein, Andrew Phillips, and Alexandra Bonner*
- *Joe Marzano*
 - *Four primary things to continue to focus on: governance, oversight, fiscal resources, strategy*
 - *CHAD is coming up on the end of the fiscal year*

- Governance committee was created to work through process to bring new people into the Board
- Strategic Plan needs to be updated, and it will be evaluated to determine whether the six primary strategies have been accomplished
- CHAD will host an Open House May 1, 2019
- At the ALA annual meeting, a table for CHAD will be present (Thursday April 25, 2019 5:30-7:30)
- Philip Holcombe
 - Andrew Philips is transitioning to managing the website, which is pushing out more of daily happenings at school on website
 - The website now has added functionality; users can translate content to different languages

E. Business Controller

- Michael McLeish
 - February payment from SDP
 - 526 regular ed students
 - 57 SPED students
 - March payments from the SDP
 - Paid for 58 SPED students
 - Variance in budget will increase, but are partially offset by federal funding
 - Expenses:
 - Savings on instructional side due to CHAD being fully staff
 - Professional services: over budget because of increased service to SPED students
 - Cash
 - Expect it to go down because of an extra payroll in March, and PSERS payment
 - CHAD has approximately 29 days cash on hand

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. Resolutions

MOTION

MONIQUE MCCRAY

SECOND

LANCE ROTHSTEIN

VOTE:

R190326.03 Report of Business Controller

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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X PASS

[] FAIL

MOTION

MONIQUE MCCRAY

SECOND

LANCE ROTHSTEIN

VOTE:

X PASS

[] FAIL

<i>Michael McLeish</i>	<i>See above</i>
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R190326.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Charter High School for Architecture + Design ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	EFFECTIVE DATE

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Debra Buchan – Retired	English Teacher	1/31/19
Roslyn Jones – FMLA	Design Teacher	3/1/19
Tamara Odrick – Workers Comp	Administrative Assistant/Truancy Officer	2/8/19
Caitlin Cecco – Resigned	School Counselor	4/22/19

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

PHILIP HOLCOMBE

SECOND

LAUREN DOUGHERTY

VOTE:

X PASS

[] FAIL

R190326.05 Professional Services

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Aspire Educational Services	Various Rates	Provision of SPED services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOOT

R190326.06 Purchases

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R190326.07 Wellness Policy

MONIQUE MCCRAY

RESOLVED, the Board of Trustees of the Charter High School for Architecture + Design hereby ratifies the Wellness Policy as presented.

SECOND

LAUREN DOUGHERTY

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

VOTE:

X PASS

[] FAIL

MOTION

R190326.08 Consulting Agreement: String Theory Schools

LAUREN DOUGHERTY

RESOLVED, the Board of Trustees of the Charter High School for Architecture + Design hereby ratifies the Independent Contractor Agreement between it and String Theory Schools as presented.

SECOND

PHILIP HOLCOMBE

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

VOTE:

X PASS

[] FAIL

B. Discussion and Announcements

UPON MOTION BY LAUREN DOUGHERTY AND SECOND BY MONIQUE MCCRAY,
THE BOARD UNANIMOUSLY ENTERED CLOSED SESSION.

UPON MOTION BY MONIQUE MCCRAY AND SECOND BY LAUREN DOUGHERTY,
THE BOARD UNANIMOUSLY EXITED CLOSED SESSION.

1. Directives²

<i>No.</i>	<i>To</i>	<i>Directive</i>	<i>Due</i>

2. Next Board Meeting: April 23, 2019

ADJOURNMENT AT 8:32

MOTION

MONIQUE MCCRAY

SECOND

LAUREN DOUGHERTY

VOTE:

X PASS

[] FAIL

² The terms and conditions of all agreements between the Charter High School for Architecture + Design and its employees, contractors and agents contain directives to such employees, contractors and agents. Additionally, the Board of Trustees of Charter High School for Architecture + Design reserves the right to issue directives to all persons within its authority and control in any format or at any time. However, the Board reserves this Agenda item to memorialize certain of those aforementioned directives as it chooses, from time to time.